



LETTERS OF SUPPORT POLICY

REQUEST PROCESS:

Requests for letters of general support should be **submitted at least one week** prior to the preferred grant submission date to allow adequate turnaround time by Onward NRV.

Email request should include:

- A proposal abstract that describes the project and grant you are pursuing
- Draft letter in Microsoft Word
- Deadline for submission of the letter of support

SUBMISSION:

Email requests should be sent to katie@onwardnrvalley.org for processing.

Someone from the Onward NRV will be in contact with you regarding the letter, and if approved, will send letter of support to requesting agency before the deadline.

NOTE: Onward NRV reserves the right to not provide a letter of support if the request does not conform to the submission guidelines outlined in this policy. They also may choose to not provide a letter of support if the proposal is not in line with Onward NRV's five-year economic development strategy.